

Transmittal Sheet



\*\* Note: Regarding the use of social security numbers and birth dates. Use of this information constitutes personal data that may be protected by privacy laws. Iron Mountain is happy to include this data, and the furnishing of such data by the Customer constitutes the Customer's consent to its inclusion on Iron Mountain's inventory management systems.

CUSTOMER ID D S I 2 2		CUSTOMER NAME THE LYNOE AND HALLY BRADLEY FOUNDATION, INC				Division ID* (up to 12 characters)			Department ID* (up to 12 characters) F I N A N C E		
1	Customer Box Number 801125420	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input checked="" type="checkbox"/> Undefined		Hold Code
T			Major Description TAX RETURNS 1943 - 1985				Reference #1				
			Minor Description								
2	Customer Box Number 801125421	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input checked="" type="checkbox"/> Undefined		Hold Code
T			Major Description TAX RETURNS 1986 - 1994				Reference #1				
			Minor Description								
3	Customer Box Number 801125422	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input checked="" type="checkbox"/> Undefined		Hold Code
T			Major Description TAX RETURNS 1995 - 2000				Reference #1				
			Minor Description								
4	Customer Box Number 801125423	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input checked="" type="checkbox"/> Undefined		Hold Code
T			Major Description TAX RETURNS 2001 - 2003				Reference #1				
			Minor Description								
5	Customer Box Number 801125424	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input checked="" type="checkbox"/> Undefined		Hold Code
T			Major Description TAX RETURNS 2004 - 2006				Reference #1				
			Minor Description								

\*Note: Only customers specifically set up to use a Division ID, an 11- or 12-character Department ID, or a 7- to 10-character Record Code should place information in the gray boxes.

LAURA DAVIS		DATE	DIVISION ID	FINANCE	(414)291-9915	HH3
PREPARER'S FULL NAME				DEPARTMENT ID	TELEPHONE NO. AND EXTENSION	FLOOR

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Page 2 of 2

CUSTOMER ID D S I 2 2		CUSTOMER NAME THE LYNDE AND HARRY BRADLEY FOUNDATION, INC.				Division ID* (up to 12 characters)				Department ID* (up to 12 characters) F I N A N C E			
1	Customer Box Number 801125425	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input checked="" type="checkbox"/> Undefined		Hold Code		
	T		Major Description TAX RETURNS 2007 - 2010					Reference #1					
			Minor Description										
2	Customer Box Number 801122926	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input checked="" type="checkbox"/> Undefined		Hold Code		
	T		Major Description TAX WKRS 2000 - 2002 AMENDED					Reference #1					
			Minor Description TAX GIL REPORTING 2001 - 2002										
3	Customer Box Number	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input type="checkbox"/> Undefined		Hold Code		
			Major Description					Reference #1					
			Minor Description										
4	Customer Box Number	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input type="checkbox"/> Undefined		Hold Code		
			Major Description					Reference #1					
			Minor Description										
5	Customer Box Number	Record Code*	Date Range/ FROM MM DD YYYY	Date Range/ TO MM DD YYYY	Alpha/Numeric Range - FROM	Alpha/Numeric Range - TO	Create Date MM DD YYYY	Event Date MM DD YYYY	Destruction Eligibility or <input type="checkbox"/> Permanent or <input type="checkbox"/> Undefined		Hold Code		
			Major Description					Reference #1					
			Minor Description										

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LAURA DAVIS		DATE	CUSTOMER'S INTERNAL USE	FINANCE	(414) 291-9915	HH3
PREPARER'S FULL NAME			DIVISION ID	DEPARTMENT ID	TELEPHONE NO. AND EXTENSION	FLOOR