

Democratic Party of Virginia
919 East Main Street, Suite 2050
Richmond, VA 23218

Amalgamated Bank
FEDERAL ACCOUNT
1-337/260

4763

02/25/2016

PAY TO THE ORDER OF US Postal Service \$ **140.00

One hundred forty and 00/100 ***** DOLLARS

US Postal Service

PROTECTED AGAINST FRAUD

\$50,000+ Needs Two Signatures

Void After 90 Days

Thomas Be MP

MEMO

⑈004763⑈ ⑆026003379⑆ 151021389⑈

Democratic Party of Virginia
02/25/2016

US Postal Service

4763

Date	Type	Reference	Original Amount	Balance Due	Payment
02/10/2016	Bill		140.00	140.00	140.00
		Check Amount			140.00

DPVA Federal Accou

140.00

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02/25/2016

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140.00

PAYMENT RECORD



102531

VADEMS

EXPENSE AUTHORIZATION

EXPENSE INFORMATION:

Requested By: Tom Total Amount: \$ 140.00

Date: 2/10/16 Purpose: PO Box Renewal

VENDOR / PAYEE INFORMATION:

Name: US Postal Service

Address: _____

City: _____ State: _____ Zip: _____

AUTHORIZATION:

Bank: FEDERAL STATE Budget Line: Supplies

Chief Operating Officer: 

Executive Director: _____

Chairwoman: _____

Expenditures must be authorized before the can funds can be committed.

ATTACH ALL RECEIPTS

All requests must be submitted with full documentation within 30 days to the Operations Department.