

# Jamie Lynn Maniscalco

4904 Baffin Bay Lane Rockville MD, 20853

[jamie.lynn.maniscalco@gmail.com](mailto:jamie.lynn.maniscalco@gmail.com)

(980)328-3661

## Grassroots Organizing and Political Party Experience

### Organizing for Action - Washington, D.C.

*Lead Finance Intern* - February 2013 - Present

- Support the Finance Director: process donations with NGP, maintain donor contact history, and training interns.
- Develop and execute fundraising events: create literature, assist with logistics, and follow up with attendees.

### Fairfax County Democratic Committee - Fairfax, V.A.

*Fundraising Internship* - January 2013 - February 2013

- Acquiring knowledge of the Virginia local party structure, fundraising techniques, NGP, and donor outreach.

### Presidential Inaugural Committee - Eastern N.C.

*State Lead for the National Day of Service* - December 2012 - January 2013

- Partnered with national & local non-profits to plan 30 events promoting sustainable service projects in the fields of Healthcare, Veterans, Environment, Community Resilience and Economic Development in Eastern North Carolina.
- Invigorated over 500 volunteers to participate and pledge to serve thousands of additional hours throughout 2013.
- Worked with regional leadership to set goals and outline a state plan to recruit a sufficient number of volunteers.
- Managed three Fellows, two Service Coordinators to assist with volunteer recruitment and partner outreach.

### Organizing for America North Carolina - Greenville, N.C.

*Field Organizer* - July 2012 - November 2012

- Empowered an organization of over 80 volunteers leading the grassroots effort to re-elect President Obama by building a democratic movement between the governed and the government.
- Educated volunteers on voting rights and restrictions to execute a fair and effective voter registration effort.
- Arranged targeted voter contact events with a voter registration foci registering over 1,200 people with my team members; contributed to the precedent statewide effort of 300,000 citizens registered to vote in North Carolina.
- Coordinated a Pride Parade to the Polls to demonstrate progressive activism in the Eastern N.C. LGBT community.
- Recruited and trained volunteers to place them in community leadership positions based on personal strengths.
- Oversaw three volunteer led field offices during an aggressive GOTV program; compiled 4 daily reports for metrics.
- Synthesized a nightly report to the Regional Field Director monitoring my region's progress to goal.
- Interviewed, managed goals & assignments for a Deputy Field Organizer & Early Vote Organizer.

*Fellowship* - April 2012 - July 2012

- Hosted multiple voter registration drives at local businesses, community events; responsible for data entry.

## Human Rights Experience

### United States Commission on Security and Cooperation in Europe - Washington, D.C.

*Congressional Internship* - June - August 2010

- Internship with a focus in the Human Rights Basket of the Helsinki Accords, concentrated in Western Europe.
- Lead Intern for the Congressional hearing "Kyrgyzstan: The International Response" in reference to the Second Kyrgyz Revolution of 2010.
- Researched and compiled a 10 page report of human right violations against journalists in Belarus.
- Observed additional hearings and events regarding women's place in the electoral process, fair elections, and international GLBT issues, representing and reporting for the Helsinki Commission.
- Designed overviews and questions for Commission Members during Senate and House hearings and briefings.
- Compiled daily synthesis of international news stories related to human right issues in the States of the CSCE; delivered to the State Department, commission members, and policy advisors.

*Award, East Carolina University* - August 2011

- Recipient of the 2011 East Carolina University Jimmy Carter Scholarship for Human Rights; awarded to one student in Political Science in recognition of my Helsinki Commission experience and passion for human rights.

## Management and Office Experience

### East Carolina University's Adventure Program - Greenville, N.C.

*Office Manager* - August 2009 - December 2011

- Managed staff, two co-managers, office staff development program, and equipment rental program.
- Collaborated with Director to review applicants, interview, and hire employees.
- Oversaw the maintenance and inventory of all outdoor equipment, valued at over \$60,000.00.
- Planned, coordinated and conducted staff meetings in collaboration with two co-managers.
- Formulated new marketing strategies and advertisements for trips and clinics held by the Adventure Program.
- Tracked and recorded monthly participation numbers and evaluations of the staff members.
- Fundraised \$4,000 total of merchandise from corporate & local sponsors for our annual climbing competitions.
- Generated the weekly newsletter for the program; sent to over 5,000 recipients including the Chancellor.

### East Carolina University

*Bachelor of Arts, Political Science and Philosophy*

Greenville, N.C.

2008-2011