

Claire C. Wall

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PROFESSIONAL EXPERIENCE

- Finance Assistant**, Rick Nolan for Congress September – November 2012
- Part of team that raised \$800,000 in ten weeks for a successful Red-to-Blue campaign
 - Managed candidate call time
 - Researched and assessed prospects
 - Drafted and edited blast emails
 - Wrote, tracked and processed candidate thank you notes
 - Helped plan, organize and facilitate high and low dollar events
- Finance Intern**, Charlotte in 2012 Convention Host Committee, Charlotte, NC Summer 2012
- Learned NGP
 - Researched and assessed prospect donors through database software
 - Wrote emails that were sent to Charlotte in 2012 supporters nationwide
 - Supported various Democratic National Convention events
- Grantwriting Intern**, Kramden Institute, Durham, NC Spring 2012
- Investigated and wrote grants to obtain funding for a small nonprofit organization
 - Wrote letters of inquiry and thank you letters to foundations
- Communications and Membership Intern**, Center for Nonprofit Advancement, Washington, DC Summer 2011
- Completed a series of articles on graduates of the Center's classes to be published on their blog
 - Researched local government agencies to find information on potential grant money for members
- Public Relations and Special Events Intern**, National Multiple Sclerosis Society, Raleigh, NC January 2011
- Wrote press releases for local chapter events
 - Designed and edited informational pamphlets and booklets
- Public Relations Intern**, Public Library of Charlotte & Mecklenburg County, Charlotte, NC Summer 2009
- Conducted interviews and wrote press releases for current library news
 - Learned about web design and marketing
- Admissions Processing Assistant**, Elon University 2009 – 2012
- Electronically entered and organized thousands of applicant files
 - Prepared recommendations, evaluations, and other documents to be assessed for acceptance

EDUCATION

- Bachelor of Arts, Elon University, Elon, NC** 2008 – 2012
English Major, Communications and Women's and Gender Studies Minors
Dean's List, Elon University – three semesters
- University of St Andrews, Scotland**
Semester abroad studying English Literature Spring 2011
- The Washington Center for Internships and Academic Seminars** Summer 2011

HONORS AND AWARDS

- Presidential Scholar** 2008 – 2012
- Four-year academic scholarship for the top 15 percent of the Elon University incoming freshman class
- Sigma Tau Delta National English Honor Society, Xi Omicron Chapter** 2010 – present
- Members must have a minimum of 3.3 GPA and must rank at least in the highest thirty-five percent of their class