

**Democratic Party of Virginia**  
 919 East Main Street, Suite 2050  
 Richmond, VA 23218

**Amalgamated Bank**  
**FEDERAL ACCOUNT**  
 1-337/260

**4783**

03/31/2016

PAY TO THE ORDER OF ASAP Printing & Graphics

\$ **\*\*1,140.00**

One thousand one hundred forty and 00/100\*\*\*\*\* DOLLARS

**PROTECTED AGAINST FRAUD**

ASAP Print & Graphics  
 2805 Mount Vernon Ave  
 Alexandria, VA 22301

\$50,000+ Needs Two Signatures

Void After 90 Days

*[Handwritten Signature]*

MEMO

⑈004783⑈ ⑆026003379⑆ 151021389⑈

**Democratic Party of Virginia**

**4783**

03/31/2016

ASAP Printing & Graphics

Date	Type	Reference	Original Amount	Balance Due	Payment
03/08/2016	Bill		1,140.00	1,140.00	1,140.00
		Check Amount			1,140.00

**DPVA Federal Accou**

1,140.00

**Democratic Party of Virginia**

**4783**

03/31/2016

ASAP Printing & Graphics

Date	Type	Reference	Original Amount	Balance Due	Payment
03/08/2016	Bill		1,140.00	1,140.00	1,140.00
		Check Amount			1,140.00

**PAYMENT RECORD**

**DPVA Federal Accou**

1,140.00



# VADEMS

## EXPENSE AUTHORIZATION

### EXPENSE INFORMATION:

Requested By: Brittne Total Amount: \$ 190.00

Date: 3/8/16 Purpose: \_\_\_\_\_

### VENDOR / PAYEE INFORMATION:

Name: ASAP Printing & Graphics

Address: 2805 Mount Vernon Avenue

City: Alexandria State: VA Zip: 23233

### AUTHORIZATION:

Bank:  FEDERAL  STATE Budget Line: \_\_\_\_\_

Chief Operating Officer: 

Executive Director: \_\_\_\_\_

Chairwoman: \_\_\_\_\_

*Expenditures must be authorized before the can funds can be committed.*

### ATTACH ALL RECEIPTS

All requests must be submitted with full documentation within 30 days to the Operations Department.



PRINTING & GRAPHICS

2805 Mount Vernon Avenue  
Alexandria, VA 22301  
Phone (703-836-2288)

# Invoice

Date	Invoice #
2/12/2016	28112

<b>Bill To</b>
Democratic Party of Virginia C/o Accounts Payable 1710 East Franklin Street Richmond, VA 23223

P.O. NO.	TERMS	DUE DATE	REP	SHIP DATE	PROJECT
Tom Bueno	Due on receipt	2/12/2016	House	2/12/2016	

QTY	DESCRIPTION	AMOUNT
250	Bus. cards, 2 color, 2 sided, Cutright and Walker	180.00T
1	Shipping to Richmond	10.00
	Tax exempt organizations, no sales tax due	0.00

<b>Total</b>		\$190.00
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# VADEMS

## EXPENSE AUTHORIZATION

### EXPENSE INFORMATION:

Requested By: Brittne Total Amount: \$ 950.00

Date: 3/8/16 Purpose: Printing / Supplies

### VENDOR / PAYEE INFORMATION:

Name: ASAP Printing & Graphics

Address: 2805 Mount Vernon Avenue

City: Alexandria State: VA Zip: 23233

### AUTHORIZATION:

Bank:  FEDERAL  STATE Budget Line: \_\_\_\_\_

Chief Operating Officer: Thomas Beo

Executive Director: \_\_\_\_\_

Chairwoman: \_\_\_\_\_

*Expenditures must be authorized before the can funds can be committed.*

### ATTACH ALL RECEIPTS

All requests must be submitted with full documentation within 30 days to the Operations Department.



PRINTING & GRAPHICS

2805 Mount Vernon Avenue  
Alexandria, VA 22301  
Phone (703-836-2288)

# Invoice

Date	Invoice #
2/9/2016	28094

<b>Bill To</b>
Democratic Party of Virginia C/o Accounts Payable 1710 East Franklin Street Richmond, VA 23223

P.O. NO.	TERMS	DUE DATE	REP	SHIP DATE	PROJECT
Clarance and Holly	Due on receipt	2/9/2016	House	2/9/2016	

QTY	DESCRIPTION	AMOUNT
3,700	Printing Alexandria Democratic Committee Vote postcard, 4 color, 5.5 x 8.5	675.00T
1	Mail svcs	275.00
	Tax exempt organizations, no sales tax due	0.00
<b>Total</b>		<b>\$950.00</b>